

TERMS OF REFERENCE – Social Mobilizer

Position Title	: Social Mobiliser
Position Objective	: Social mobilization, Psychosocial counselling
Position Duration	: 1 month to 12 Months renewable

General Background

The United Nations Office for Project Services (UNOPS) is an operational arm of the United Nations, supporting the successful implementation of its partners' peace building, humanitarian and development projects around the world. Mandated as a central resource of the United Nations, UNOPS provides sustainable project management, procurement and infrastructure services to a wide range of governments, donors and United Nations organizations.

The United Nations Office for Project Services (UNOPS) has been supporting Nepal by implementing projects since 2007. It was established as a country office for Nepal in 2015 and is under South Asia Multi-Country Office (SAMCO), Colombo.

The UNOPS Nepal Office has implemented Projects in all seven provinces of Nepal with key government partners; the Nepal Police (Ministry of Home Affairs), the National Reconstruction Authority (NRA), the Central Bureau of Statistics (CBS), the Ministry of Health and Population (MoHP), the Ministry of Education, the Ministry of Industry and Commerce and the Provincial Governments. Supporting Nepal's development plan and the 2030 Agenda. The Nepal Office implements projects in post-earthquake reconstruction, security and justice, field monitoring and coordination and in recent times– immediate health support to respond to Coronavirus disease (COVID-19) crisis.

The overall objective of the TOR is to support various stakeholders in the socio-technical sector of various projects implemented by UNOPS. UNOPS, therefore, aims to hire Social Mobilizers through outsourcing of a Human Resource Management Services Company for the various projects implemented by UNOPS throughout the country.

Roles, Deliverables & Expected Outputs

Description of Role	Deliverable	Expected Output
<ul style="list-style-type: none">• Explain the process of accessing security and justice to the victim/survivor. Help them understand their rights, consider the options available to access justice and clarify the implications of different choices.• Provide psychosocial first-aid, build trust and help the victim/ survivor open up, provide information, support police with the necessary data and personal information for registering a case, and help police to follow up on cases that are mediated.• Explain the various referral mechanisms available for the particular case, with due respect for the survivor's expressed needs enabling them to make informed choices.• Help write the First Information Report (FIR) if required.• Remain in close contact with the judicial	<ul style="list-style-type: none">• Psychosocial counselling to service seekers• Understanding of the district specific referral networks and mechanisms to apply at work• Drafting of official documents including First Information Report (FIR)• Referring victims on case specific needs• Close coordination between district level judicial committees and local bodies	<ul style="list-style-type: none">• Monthly status reports• Quarterly analytical reports• Reporting on GBV cases in the district

committees of the local bodies and serve as a conduit between the LGU and the Nepal Police referring the right cases to the right bodies. • Utilizing networks, refer the victim/survivor to various service providers based on case specific needs.		
• Providing handholding support, psycho-social first aid and counselling regarding the available options for the victim/survivor to access justice. • Provide necessary support to the police including medical accompaniment to the victim, support to register the FIR or the recording of the statement. • Provide support to track and document the GBV cases and services provided or referred to in each of the cases. • Tracking various needs of service seekers to inform future planning and adaptation.	• Reporting to the WCSCSC (Women Child and Senior Citizen Services Centers) • Provide support to Nepal Police in case registration and follow up • Tracking and documentation of GBV cases and referrals	• Monthly status reports • Quarterly analytical reports. • Reporting on GBV cases in the district

Qualification

- Bachelor's degree with One year or 10+ 2 (Intermediate) with 2 Years' experience in the field of Community mobilization, capacity building and development.

Work Experience, Language & other Mandatory Requirements

- At least 2 years of experience in working closely with communities for 10+2 (intermediate)
- At least 1 year of experience in working closely with communities for a Bachelor degree.
- Working knowledge in Microsoft Office 2010 and internet. Ability to maintain various types of documentation in English is required.
- Working knowledge of English and fluency in Nepali is mandatory.
- Planning and reporting; identification of field level issues
- Meeting/ Training management and facilitation skills.
- Liaison and communications; awareness raising.
- Fair knowledge in operating smartphones and sharing the project information such as project pictures, geo-references etc. via mobile messaging Apps **is mandatory**.

Monitoring and Reporting Arrangements

The selected Social Mobilizer will be accountable to the UNOPS represented by the Technical Experts

Timeframe

The assignment is expected to be for a period of 1 to 12 months with possibilities of further extension depending on the need and performance of the Social Mobilizer and the HR service provider.

Technical Support

The selected Social Mobilizer will be provided with regular technical support by the UNOPS Technical Expert.

UNOPS reserves the right to recruit the position as per the requirements and availability of positions in the field.